

Membership Closing Form

Name :
Empno : Dept :
Contact No : O : M : Date :

To Personal E-mail ID:

General Secretary / President
RECC&CS Ltd.
Hazira.

Dear Sir,

As I have to close my Ril Society Account for the cause of _____ from Company, I request you to kindly settle my account and pay up my Society Deposit and Share capital to my credit.
My Relieving from company on Date: _____

My Bank detail is as under:

Bank Name & Address	:	
Bank Account No	:	

Note:

For office use only.

Thanking you

Yours faithfully,

Net Paid Amount	:	
Chque no	:	
Date	:	
Loan detail		
E-Clearance dt.		
RD Amount		
Share Amount		